

Collision report

The following collision checklist shows you what information is required in reporting a collision:

Details of the Collision

Date: _____ Time: (a.m./p.m.) _____

Weather: _____ Light: _____

Exact Location: _____

City and Province: _____

Road Conditions: (dry, wet, muddy, snowy, icy, loose snow) _____

Speed: Yours: _____ km/h Other's: _____ km/h

Direction of Travel:

Yours: _____ Other's: _____

Nature of Vehicle Damage

Yours: _____

Other's: _____

Nature of Damage to Property: _____

Your Vehicle Plate #: _____

Name and Licence Number of the Other Driver

Name: _____

Address: _____

Driver's Licence #: _____

Expiry Date: _____ No. of Passengers: _____

Owner of Other Vehicle or Property

Name: _____

Address: _____

Vehicle Plate #: _____

Make/Model/Year: _____

Insurance Company: _____

Policy #: _____

Insurance Agent: _____

Address: _____

Remember: You must report the collision to the police within seven days if it involves: a fatality, serious injury (meaning someone was hospitalized), unlicensed drivers, unregistered or unidentified vehicles, failure to obtain particulars from the other party, or suspected use of drugs or alcohol. **You do NOT need to report to police if only property damage is sustained in a collision, no matter the value of the damage.**

Injured Person

1. Name: _____

Address: _____

Age: _____ Gender: _____

Nature of Injuries: _____

Taken to: _____

Injured Person

2. Name: _____

Address: _____

Age: _____ Gender: _____

Nature of Injuries: _____

Taken to: _____

Injured Person

3. Name: _____

Address: _____

Age: _____ Gender: _____

Nature of Injuries: _____

Taken to: _____

Witnesses

1. Name: _____

Address: _____

Phone No.: _____

2. Name: _____

Address: _____

Phone No.: _____

Police Officer's Name and/or Badge Number: _____

Police File #: _____

Detachment Phone No.: _____

Collision diagram

In this space:

- outline roadway with solid lines
- indicate centre line of road
- identify all streets
- indicate North by arrow
- indicate all measurements (skid marks, road widths, etc.)

