



Log book data **must** be completed on a graph grid so that each piece of required information is recorded accurately. The grid is filled out in a way that ensures all of your hours are accounted for in each of the four duty statuses.

Enter on the right of the grid the total number of hours of each period of duty status, which total must equal 24 hours.

- the total distance driven that day
- the total hours for each duty status that day
- the odometer reading of the vehicle

- and sign the log.

